

CONSTITUTION OF VETERINARY COLLEGE ALUMNI ASSOCIATION, ASSAM

Preamble

A GLORIFIED ERA OF VETERINARY EDUCATION IN N.E. REGION

Eighteenth August, 1948 was the date in which the erstwhile Assam Veterinary College the only higher educational institute was born in Assam. Since then the College has earned the distinction of generating manpower need on Animal Husbandry & Veterinary Science to cater the need of Veterinary Graduates & Post-Graduates in the entire North-Eastern region. In the year 1969 with the establishment of the Assam Agricultural University, the College became a constituent College of the University and the name of the College was inscribed as College of Veterinary Science.

The College authority decided to celebrate its DIAMOND JUBILEE on 24th October, 2009 and the organizer of the celebration committee took the pleasure of extending invitation to all the Alumni of this great institution for joining in a common platform. It is worth mentioning that altogether 361 numbers of Alumni registered in the above DIAMOND JUBILEE and First Alumni Meet. In the same meet all the Alumni unanimously decided to form an Alumni Association and constituted an ad-hoc Executive Body with Dr. Bhupen Baruah as President & Dr. Jogeswar Saikia as General Secretary with twenty members including working president, joint secretary and treasurer. The meeting directed the Ad-hoc committee for framing the constitution & Bye-laws of the Association.

**ADHOC EXECUTIVE COMMITTEE FOR VETERINARY COLLEGE ALUMNI
ASSOCIATION**

COLLEGE OF VETERINARY SCIENCE : AAU : KHANAPARA : GUWAHATI

<u>Sl. No.</u>	<u>Name</u>	<u>Address</u>	<u>Designation</u>	<u>Telephone</u>
1.	Dr. Bhupen Baruah	H/No. 18 Naharani Path Hatigaon, Guwahati	Chairman	98640 50200
2.	Dr. Gakul Ch. Hazarika	Dept. of Public Health, CVSc,Khanapara,Guwahati	Working Chairman	99571 94749
3.	Dr. Jogeswar Saikia	ADSW, CVSc, Khanapara	Secretary General	99571 79596
4.	Dr. Sarat Ch. Talukdar	H/No. 35, Bye Lane, Laxmimandir, Beltola, Ghy.	Joint Secretary	94351 06184
5.	Dr. Dilip Kr. Lahon	Janapath, H/No.11, 4 th Bye Lane, Farmget, Khanapara	Treasurer	94350 14483
6	Dr. R.N Goswami	Dean, College of Vety Science, Khanapara, Ghy-22		94350 45525
7	Dr. Chandra Kanta Rajkonwar	Ananda Nagar Path, Guwahati	Member	0361-2332313
8	Dr. Nagen Baishya	Namghar Path, Opp. Central Dairy, (K), Ghy	Member	98540 23458
9	Dr. Gautom Kr. Baruah	Dept. of Pathology, CVSc, Khanapara, Guwahati-22	Member	94350 14265
10	Dr. Tapan Barthakur	Zoo Narengi Road, 7 th Bye Lane, Shadabor Avenue, H/No.8, Ghy-21	Member	94350 83520
11.	Dr. Keshab Ch. Nath	Directorate of Clinics, CVSc, Khanapara, Guwahati	Member	94351 15603
12.	Dr. Gautom Kr. Bordoloi	Institute of Vety. Biological Khanapara, Guwahati-22	Member	94351 03164
13.	Dr. Sulekha C. Phukan	Dept. of Parasitology, CVSc, Khanapara, Guwahati	Member	94351 97343
14	Dr. Abul Hasim Ahmed	37-Kaborsthan Path, Panjabari Road, Sixmile, Guwahati-22	Member	98640 10831
15	Dr. Dandeswar Deka	Kamalpur Block Vety. Dispensary, Baihata, 781380	Member	94351 10761
16	Dr. Bhaskar Phukan	Deptt. Of Animal Nutrition, C.V.Sc. Khanapara	Member	94353 40961
17	Dr. Lokendra Prasad Deka	Nizarapar, Chandmari, Guwahati.	Member	94355 56095
18	Dr. Kanakeswar Bordoloi	Janakpur, Birina Path, House No.36, Kahilipara. Ghy-19.	Member	98642 89338
19	Dr. Arun Kr. Sarma (Jr.)	Uday Nagar, Khanapara, Guwahati-22	Member	94351 16593
20	Dr. G.C. Dutta	Farm Gate, Farm Complex, Khanapara, Guwahati	Member	94358 19410
21	Dr. P.K Goswami	Bishnupath, Lane 3, House No. 1, Rukminigaon, Guwahati	Member	99540 48121
22	Dr. Biju Jahan Saleha Begum	Veterinary Campus, Opp. ASEB, Bishnupur. P.O. Etasali Nowgaon.	Member	94350 68702

Consequent upon the resolution adopted in the Alumni meet held in connection with the celebration of Diamond Jubilee at the Auditorium on 24th October, 2009, the ad-hoc Executive Committee in its first meeting held on 21.12.2009 constituted a Sub-Committee for drafting the constitution with the following members.

- 1) Dr. C.K.Rajkonwar - Chairman
- 2) Dr. A.H. Ahmed - Member
- 3) Dr. N. Baishya - Member
- 4) Dr. K.C. Nath - Member
- 5) Dr. J. Saikia (Secy.) - Convenor

The Sub-Committee after going through some of the available constitutions of similar organizations including Bombay Veterinary College Alumni Association (1987) drafted the constitution of Veterinary College Alumni Association, Assam. The draft constitution of VCAA was approved at the meeting of the Ad-hoc Executive Committee held on 24.4.2010 and directed the Secretary to take appropriate action for official registration under Societies Registration Act of 1860.

CONSTITUTION OF VETERINARY COLLEGE ALUMNI ASSOCIATION, ASSAM

- 1. Name of the Association : Veterinary College Alumni Association, Assam (VCAA)**
- 2. Area of operation : The entire North Eastern States**
- 3. Head Quarter and Office : College of Veterinary Science, AAU, Khanapara, Guwahati-22, Assam**
- 4. Objectives:**
 - a) To form a nucleus of the Alumni of Veterinary Colleges of Assam for their all round development and welfare.
 - b) To encourage professional brotherhood and promote the study and services of Animal Husbandry and Veterinary Science for the welfare of animals & humen.
 - c) To help maintaining professional standard and competency by holding discussions, seminars, publishing leaflets, booklets, bulletins and magazines etc.
 - d) To help animals during natural calamities such as flood, earthquake, epidemic etc.
 - e) To purchase or acquire on lease or on hire or by gift or otherwise any tangible property and any right or privileges necessary or convenient for the Association.
 - f) To help in liaison and establishing cooperation between veterinary educational, research and extension institutes, Govt. departments, Industrial houses and the related institutes for mutual benefits.

- g) To encourage and appreciate outstanding professionals and felicitate them.
- h) To do or cause to be done all such other things as are incidental and decisive to the attainment of the above objectives or any one of them.

The Association will have the Chief Patron, Patron, Chief Advisor and Advisors to guide and help the Executive Body from time to time.

Chief Patron: The Vice-Chancellor of Assam Agricultural University of which College of Veterinary Science, Khanapara, Guwahati-22 is constituent.
Patron: Dean, College of Veterinary Science, Khanapara, Guwahati-22.
Chief Advisor: Director, Dept. of Veterinary and Animal Husbandry, Govt. of Assam.
Advisors: All the Directors of Department of Veterinary and Animal Husbandry of NE States and the Directors of National Research Centre (NRC) Mithun, Yak and Pig.

5. **Members:** A graduate/Post graduate ex-student of Veterinary Colleges in Assam may become a member of the Association by applying in a prescribed form (Appendix-A).

(2)

6. **Categories of member:**

- 1) **Founder Member:** The Alumni who registered in the Diamond Jubilee Alumni Meet held on 24th October, 2009 and on whose interest and initiative, the Alumni Association was formed will be regarded as Founder Member of the Association. They will get all privileges as life member. However they will have to pay the prescribe fee for life membership.
- 2) **Life Member:** An Alumnus will be eligible to become a life member by paying the prescribe fee.
- 3) **Affiliated Member:** Any veterinary graduate who is not an alumnus of the Veterinary Colleges of Assam but works in the Veterinary colleges in Assam or in the N.E states shall be eligible to become an affiliated member of the Association by paying the prescribed membership fees. Such member shall have no power of voting.

7. **Membership fees :**

- A) Life Member: Rs. 3000/- (Rs. 2000/- for retired person)
- B) Affiliated Member: Rs. 3000/-

8. **The General Body :**

The General Body shall consists of members as defined in clause 6 of the constitution.

Function of General Body:

- i) To approve the Report of the Secretary General for the previous session.
- ii) To approve the audited accounts of the Association for the previous term and to approve budget estimate for the next term.
- iii) To elect new Executive Committee for the next session.
- iv) To consider matters of interest of the Association and to adopt necessary resolution.

v) To consider amendment, if any and to frame Rules as and when necessary.

9.(a) **Extra Ordinary General Body Meeting:**

An Extra-ordinary General Body meeting may be convened by the Secretary General to discuss and dispose of any matter of exigency with 20 days' notice mentioning date, time, venue and agenda. No other matters shall be discussed at such meeting except the Agenda mentioned.

9.(b) **Requisition meeting:**

Ten (10) Executive members or 30 (thirty) General members can give requisition for General Body meeting.

10. **Quorum:**

Quorum of the General body meeting shall be 1/3rd of members in roll. However, no quorum shall be necessary for an adjourned meeting.

The President may adjourn the meeting and may fix a date for the next meeting.

(3)

11. **Discussion and Voting:**

All matters in any General Body or Executive Committee meeting shall be decided by majority votes. Votes may be taken by voice votes or by raising hands as may be decided by the President. In case of equality the President shall have casting vote. Voting by proxy is not admissible.

12. **Executive Committee (E.C).**

The Executive Committee shall consist of the following:-

President	-	1 (one)
Working President	-	1 (one)
Vice-Presidents	-	2 (two)
Secretary General	-	1 (one)
Joint Secretaries	-	2 (two)
Treasurer	-	1 (one)
Executive Members	-	11(eleven)
Ex-Officio Members	-	2 (two) (The immediate Past President and the immediate Secretary General)

No Office Bearer or Executive Committee member shall be elected in absentia.

The E.C shall have the power to co-opt members from other states of N.E. region, not more than 7 (seven) in total.

13. a) **The term of the Executive Committee** shall be three years.

b) The Executive Committee shall meet once in four months.

c) Any member remaining absent in three consecutive meetings shall cease to be a member of the Executive Committee.

14. **Quorum of Executive Committee Meeting:**

1/3rd members of the Executive Committee shall form quorum of Executive Committee meeting. No. quorum shall require for an adjourned meeting.

15. **Function of the Executive Committee:**

- i) To convene General Body meeting and to approve report of the Secretary General and the audited account of the Association for the session.
- ii) To see that the records and accounts of the Association are properly maintained and the conducts of business are smoothly done.
- iii) To receive contribution, donation, loan from any person(s), Organization, Financial Institutions, Agencies, Nationalized Banks etc. for development of the Association and to purchase or to acquire land for the use of Association.
- iv) To frame policies, draw plans and to execute the policies of the Association in proper way.
- v) To perform any other function conducive to the development of the Association.
- vi) To appoint one Chartered Accountant for auditing the a/c of the Association and to prepare Balance Sheet.

(4)

16. **Expulsion of a Member:**

The Executive Committee may expel a member if,

- i) He or she acted in a manner unbecoming of and detrimental to the interest of the Association.
- ii) He/She has been convicted of a crime involving moral turpitude or has a criminal litigation pending against him/her in any courts of law.
- iii) He/She is suspended or removed from service on valid grounds by the concerned Government/Authority.

17. **An expelled member** shall have the right to appeal before the General Body meeting against such action.

18. **Ceasation of Membership:**

Membership of Association shall cease –

- a) on death
- b) on resignation
- c) on expulsion from Association.

19. **Casual Vacancy:**

- a. If a vacancy arises to the post of President, the Working President shall act as President for the rest of the period. This procedure shall apply in case of Working President and Vice-President as the case may be.
- b. In case of Secretary General, the Sr. Jt. Secretary shall hold the office of the Secretary General.

20. **Notice of Meeting:**

In case of General Body meeting 30 days notice and in case of Executive Committee meeting, 20 days notice shall be required. An Emergent Executive Committee meeting may be convened in 24 hours Notice.

21. **Duties of President, Working President & Vice-President:**

- a) President shall preside over all meetings of the Association and in his absence the Working President shall preside. In absence of the Working President the Senior Vice-President shall preside.
- b) The President shall be responsible to look after the activities of the Association.
- c) Working President shall perform all duties of the President in his absence and other functions assigned to him by the President.
- d) Vice-Presidents shall be assigned responsibilities by the President as and when necessity arises.

(5)

22. **Duties of Secretary General:**

- a) To issue notice for General Body, Executive Committee and other meetings.
- b) To maintain all records of the Association and shall be the custodian of all assets of the Association.
- c. To execute decisions of the General Body and Executive Committee meetings.
- d. Secretary General shall distribute duties to the Jt. Secretaries for smooth functioning of the Association.
- e. The Sr. Jt. Secretary shall perform day to day functions of the Secretary General in his absence.

23. **Duties of Treasurer:**

- i. The Treasurer shall be responsible to maintain all records, Cash Books and Documents pertaining to the accounts and financial matters.
- ii. Treasurer shall produce the audited accounts before the Executive Committee and in the General Body meeting.
- iii. Treasurer shall keep the Secretary General informed the up to date position of the fund.

24. **Fund:**

- i) Source of fund
 - a) Fees from members
 - b) Donations as defined in Clause 15 (iii)

- ii) The fund of the Association will be kept at a Nationalized Bank in the form of SB A/c, fixed deposit etc. as may be decided by the Executive Committee.
- iii) The A/c shall be operated jointly by the Secretary General and the Treasurer.
- iv) The Secretary General may keep at hand a cash of the Rupees Five Thousand (Rs. 5000/-) for day to day expenditure.

25. **Official Year:**

The official year of the Association shall be from 1st of April to March 31st of the following year.

26. **Legal Affairs:**

- a) The Association shall have a flag and an emblem.
- b) The Courts in Guwahati shall have the jurisdiction over all legal affairs of the Association.
- c) The Association may sue or may be sued in the name of the Secretary General.

27. **Amendment of the Constitution:**

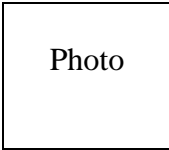
- a) Any individual member or group of members may move a resolution to the Executive Committee for amendment of any Clause of the Constitution stating reasons and the proposed amendment.
- b) After the resolution is adopted at the Executive Committee meeting by one third members, the resolution will be placed before the next General Body meeting for consideration and decision.
- c) The General Body shall have the power to amend or rescind any provision of the Constitution by 2/3rd majority of members present at a meeting.

VETERINARY COLLEGE ALUMNI ASSOCIATION, ASSAM
C.V.Sc.,AAU, KHANAPARA CAMPUS, GUWAHATI -22

Application Form for Membership

To

The Secretary General,
Veterinary College Alumni Association, Assam



Sir,

I hereby apply to enroll my name as Life/Affiliated member of the VCAA.

I tender herewith a sum of Rs. 3000/- (Rs. 2000/- for ret'd. Vets.) by Cheque/Cash/Bank Draft for the purpose. My particulars are given below:

- 1. Name in Block letter :
- 2. Father's Name :
- 3. Home Address (in full) :
- 4. Contact/Present Address :
- Phone No. (STD code) :
- e-mail Address :
- 5. Qualification :
- 6. Name of College from where Degree was:
obtained.
- 7. Year of graduation :
- 8. Present status :
- 9. Date of Birth :
- 10. Date of Retirement :
- 11. Age :
- 12. Details of Cheque/Bank Draft :

Remark of Secy. General

Full Signature of Applicant

Sig. of Secretary General, VCAA

Date: _____

N.B.: Only Crossed Cheque/ Bank Draft in favour of Veterinary College Alumni Association payable at SBI, Khanapara, Guwahati-781022 and send to the Secretary General, VCAA cum Assoc. Director, Students' Welfare, Assam Agricultural University, Khanapara, Guwahati-22 shall be accepted.

