



**DIRECTORATE OF RESEARCH (VETERINARY)
ASSAM AGRICULTURAL UNIVERSITY
KHANAPARA:: GUWAHATI-781022**

NOTICE INVITING QUOTATION

Sealed quotations are invited from reputed manufacturers/firms /authorized dealers/ suppliers for supplying the Small animal feed for Small Animal House, Deptt of Pharmacology & Toxicology, CVSc, AAU, Khanapara under the Directorate of Research (Veterinary), Assam Agricultural University, Khanapara, Guwahati, Kamrup (M) Assam, PIN 781022.

1. Commercial Compounded Small animal (Laboratory animals) Feed

i) Finisher Feed:

Sl. No.	Nutrients	Required Level
1	Crude protein	19.5% Min
2	Metabolizable Energy	3400 K Cal/Kg

The required documents may be obtained from the office of the undersigned personally on payment of Quotation Fee of Rs. 300.00 (Rupees Three Hundred) only in the form of Demand Draft to be drawn in favour of DIRECTOR OF RESEARCH (VETERINARY) payable at SBI Khanapara Branch. The required documents may also be downloaded from the website www.vetbifg.ac.in / www.aau.ac.in subject to the condition that the bidders must have to submit the Quotation Fee of Rs. 300.00 (Rupees Three Hundred) only along with the quotation, without which the tender/quotation will be rejected. The earnest money of Rs. 15,000.00 (Rupees Fifteen Thousand) only in the form of DD drawn in favour of the DIRECTOR OF RESEARCH (VETERINARY), payable at SBI, Khanapara Branch must be submitted along with the quotations. The quotations will be received up to **5.00 PM** on **06.01.25**. The undersigned reserves the right to accept or reject any or all the quotations without assigning any reason thereof.

Sd/-
(Probodh Borah)
Director of Research (Veterinary)
AAU, Khanapara, Guwahati.

Memo No. 99/DRV/289/ 2024-25/ **10711-10721**

Dated. **20.12.2024**

Copy to:

1. The Comptroller, AAU, Jorhat-13.
2. Dean, FVSc, AAU, Khanapara, Guwahati-22
3. The i/c AKMIT Cell, AAU, Jorhat/Khanapara with a request to upload the NIQ in the website.
4. The Advertising Manager, Sentinal/Niyomiya Barta with a request to publish the above Advertisement in one issue of your paper and submit the bill in favour of Director of Research (Vety.), Assam Agricultural University, Khanapara with copy of the Advertisement for payment
5. Notice Board, Dean FVSc/DR (Veterinary)/DEE/DPGS, Faculty of Veterinary Science.
6. Office Copy

Signature valid

Digitally Signed by:
Probodh Borah
Assam Agricultural University
Directorate of Research

Date: 2024-12-
20T13:49:11.1249320+05:30

Terms and Conditions

01. The quotation fee of Rs. 300.00 (Rupees Three Hundred) only in the form of Demand Draft to be drawn in favour of DIRECTOR OF RESEARCH (VETERINARY) payable at SBI, Khanapara Branch is not refundable. If the quotation documents are downloaded from the website, the quotation fee in the form of DD must be submitted along with the quotation, without which the quotation will be rejected.
02. The bidder shall enclose the Earnest Money Deposit (EMD) of Rs. 15,000.00 (Rupees Fifteen Thousand) only in the form of DD drawn in favour of the DIRECTOR OF RESEARCH (VETERINARY), payable at SBI, Khanapara Branch. The bids that are not accompanied by the aforesaid bid security will not be accepted. The details of bid security must be provided in the cover letter. The bid security of the unsuccessful bidders will be released after issuing supply order to the successful bidder and the bid security of the successful bidder will be released after execution of the order.
03. The quotation shall be sealed and super scribed at the top of the sealed cover "**Quotation for supplying Small animal feed** Vide Memo No. 99/DRV/289/ 2024-25/10711-10721; Dated. 20.12.2024
04. The bid submitted shall remain valid for a period of 90 (ninety) days and the quoted price once approved shall remain valid at least for one year. Bid not conforming to this provision shall be treated as non-responsive. It will be the discretion of the AAU authority to extend the validity of the approved rate(s) for further period(s) subject to agreement of the supplier to supply the items at the approved rate(s) during such extended period.
05. Quotation must also be submitted in a soft copy in CD (to support in Microsoft words only) in the following format failing which the bid will be treated as non-responsive, at the discretions of the purchaser. Any discrepancies in the soft copy will be the responsibility of the bidder.

Format

Name of the items	Brief specification	Unit price	GST/Freight Charge IF ANY (FOR Destination)	Total
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06. Bidders must supply the items at their own cost at AAU, Khanapara.
07. The Bidder must submit the test report of nutrient composition of the feed to be supplied from a reputed laboratory along with the quotation.
08. The rate shall be quoted for all duties, taxes and other levies payable by the bidder shall be included in the item rate. GST should be quoted separately (GST No. must be furnished)
09. There should not be any overwriting. Corrections, if any, should be made with dated initial of the bidder.
10. Rates should be quoted clearly both in words and figures separately for each item without which the quotation shall stand rejected.
11. Detailed specification of the feed and the name of manufacturer along with user list including contact number of the users should be furnished.
12. Attested copies of Dealership Certificate must be enclosed along with the quotation.
13. The price quoted shall be fixed and not subject to adjustment/variation during the performance of the contract.
14. Up-to-date Sale Tax clearance certificate and Income Tax return of last three years duly attested must be submitted along with the quotation. PAN No. must be furnished
15. Delivery has to be completed within 10 (Ten) days from the date of issuing supply order.
16. The bidder must mention their Bank details along with the quotation.
17. Wherever the laws and regulations require, deduction of taxes at source of payment, the purchaser shall affect such deduction from the payment due to the supplier, the remittance

of amounts so deducted and insurance certificate for such deduction shall be made by the purchaser as per the laws and regulation in force.

18. Every page of the bidding documents purchased from the purchaser are to be signed by the bidder including their acceptance of terms and conditions and returned with their quotation.
19. After successful delivery of the items at project site, payment will be generally made through A/C pay cheque / online mode by observing all caudal formalities.
20. Late and delayed tender will not be considered. In case any unscheduled holiday occurs on the stipulated closing day, the next working day shall be the prescribed date of closing.
21. The undersigned reserves the right to accept or reject any quotation and to cancel the instant bidding process and reject all quotations at any time prior to award of contract, without thereby incurring any obligation to the affected bidders of grounds for the purchaser action.

Sd/-
(Probodh Borah)
Director of Research (Veterinary)
AAU, Khanapara, Guwahati.