

**OFFICE OF THE DEAN
COLLEGE OF FISHERIES :: ASSAM AGRICULTURAL UNIVERSITY
RAHA :: NAGAON::ASSAM**

No. AAU/FY/TECH-74/2022-23/

5941

Dtd. Raha the 1st June., 2022

NOTICE INVITING QUOTATION

Sealed quotations accompanied with a DEMAND DRAFT (DD) of Rs. 200/- (Rupees two hundred) only drawn in favour of the DEAN, COLLEGE OF FISHERIES, ASSAM AGRICULTURAL UNIVERSITY payable at SBI RAHA Branch are invited from registered travel agencies / car rental agencies for providing various categories of hired vehicle for different research projects and other official activities of College of Fisheries, A.A.U., Raha, Nagaon. The detail terms and conditions may be collected from the office of the Dean, College of Fisheries, Assam Agricultural University, Raha, Nagaon during office hours. The quotation will be received up to 21 days from the date of publication of this advertisement. The terms and conditions are available in the website www.vetbifg.ac.in, www.cofaau.org or www.aau.ac.in and can be downloaded. However, the downloaded form must be accompanied by a DD of Rs. 200.00 at the time of submission.



Dean (i/c)

College of Fisheries
Assam Agricultural University
Raha, Nagaon, Assam

The quotation should mention in the cover of the envelope distinctly the Name of the item, Item No., NIQ Ref. No., Bidders Name and Address, Contact No. etc. as shown below:-

Envelope Title: Sealed Quotation from Registered Travel Agency/Car Rental Agencies from Nagaon District for providing various categories of hired vehicle for different research projects & other official activities of College of Fisheries, A.A.U., Raha, Nagaon

To
The Dean
College of Fisheries
AAU, Raha, Nagaon -782103, Assam

From M/s _____
Contact No.

**** All downloaded documents must be accompanied by an DD of Rs. 200.00**

TERMS AND CONDITIONS

1. Categories of Vehicles Required:

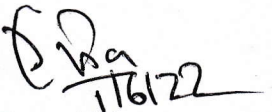
- (a) SMALL UTILITY VEHICLES SUCH AS ALTO, DZIRE, INDIGO ETC.
- (b) BOLERO/INNOVA OR SIMILAR CATEGORY OF VEHICLES.
- (c) PICK UP MINI TRUCKS AND VANS
- (d) TRAVELLER/MINI BUSES OR SIMILAR CATEGORY OF VEHICLES.

2. The car / vehicles are for use in College of Fisheries, AAU, Raha, Nagaon. Therefore, the bill will be from COF, AAU, Raha only.

3. The bidder shall enclose the earnest money deposit of Rs. 10,000.00 separately in the shape of DD drawn in favour of the DEAN, COLLEGE OF FISHERIES, ASSAM AGRICULTURAL UNIVERSITY payable at SBI RAHA Branch. The bids that are not accompanied by the aforesaid bid security will not be accepted. The bid security of the unsuccessful bidders will be released after issuing supply order to the successful bidder and the bid security of the successful bidder will be released after execution of the supply order.

4. The rate quoted should be as per K.M. basis and daily rental basis both for local & outstation duties. The format of the quotation has been mentioned in **ANNEXURE -I**.

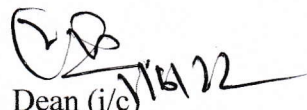
5. Highway Toll tax / parking etc. will be as per actual rate, and will be paid through bill only.
6. The rate quoted must be valid for at least one year.
7. No revision of rate will be entertained at any cost for one year.
8. The Agency must ensure all necessary documents like registration/ Insurance/ Driver's licence/ Road permits etc. are valid and up to date.
9. **Expenses towards food/ lodging of the driver shall be borne by the Agency.**
10. All maintenance/ repair cost during hiring period shall be borne by the Agency.
11. The vehicle should be in road worthy conditions and should always be driven by keeping the "AIR CONDITION (A/C) ON" wherever applicable.
12. All vehicles must be presented in a neat and clean condition.
13. The Agency shall have to entertain request for placement of vehicle at short notice.
14. **The payment will be made on bill basis and online payment mode.**
15. It is mandatory that the agency must have GST registration and bill should show the applicable GST separately.
16. The A.A.U. under no circumstances shall be liable for any loss/damage to vehicle/ driver, arising out of negligence/ rush driving/ accident/ natural calamities or any other act which may cause injury/damage/ death either to vehicle/ driver or any other third party.
17. The bidder must submit a compliance statement mentioning technical specification desired and offered both as 'hard copy' and 'soft copy' typed in MS word in A4 size paper in landscape orientation (Font size 12, Times New Roman) in the prescribed format (ANNEXURE -II), without which the quotation shall not be considered.
18. The Dean, College of Fisheries, AAU, Raha reserves the right to accept/ reject any/ all quotations without assigning any reasons thereof.


1/6/22

Dean (i/c)
College of Fisheries
Assam Agricultural University
Raha, Nagaon, Assam

ANNEXURE -I
FORMAT OF QUOTATION

Sl. No.	Type of Vehicle	Duty	Rental/Day	Rate/Km	Any Other Cost	Remarks
1.		Local				
		Outstation				


Dean (i/c) 1/16/22
College of Fisheries
Assam Agricultural University
Raha, Nagaon, Assam

Annexure II
 FORMAT FOR COMPLIANCE STATEMENT

S I N o	Name of the Item as per Bid Document	Make: Model:	
Detailed Specification:			
Sl N o.	Specification Asked for	Specification offered*	Complied (Yes/No)

*The Specification offered must be verifiable form the data sheet (both softcopy and hardcopy) from the OEM, provided by the vendor as well as the official website of the OEM.

ANNEXURE -III

FORMAT FOR EMD DETAILS

Sl. No.	Sl No. of the item (as per bid document)	Name of the item quoted	Basic price of the item (excluding taxes and transportation charges)	Price in Indian rupees (for imported items at the prevailing rate of exchange)	Amount of EMD (Rs. 10,000.00)	Details of EMD submitted including amount and validity