

**OFFICE OF THE DIRECTORATE OF RESEARCH (VETY) ASSAM  
AGRICULTURAL UNIVERSITY  
Khanapara-781022**

**NOTICE INVITING QUOTATION**

Sealed quotations are invited from the reputed manufactures/ authorized dealers/ suppliers for supplying certain numbers of equipments for the project AICRP on PHET, Khanapara Centre, Dept. of LPT, CVSc, AAU, Khanapara, Guwahati 781 022

The Tender documents may be obtained from the office of the Professor & Head cum PI, AICRP on PHET, Khanapara Centre, Dept. of LPT, CVSc, AAU, Khanapara, Guwahati 781 022 personally on payment of Tender fee of Rs 300/- (Rupees Three Hundred) only in the form of DEMAND DRAFT to be drawn in favour of DIRECTOR OF RESEARCH VETY payable at SBI Khanapara Branch. The Tender Documents may also be downloaded from the website [www.vetbifg.ac.in](http://www.vetbifg.ac.in) subject to the condition that the bidders must have to submit the Tender fee Rs 300/- along with the quotation in the form of DEMAND DRAFT (as detailed above), without which the tender/ quotations will be rejected. The earnest money 4% for items of Rs. 10,00,001.00 and above, 3% for items of Rs. 5,00,001.00 to Rs. 10,00,000.00 and 2% for items of up to Rs. 5,00,000 of the unit price of the quoted value of equipments in the form of Demand Draft to be drawn in favour of DIRECTOR OF RESEARCH VETY payable at SBI Khanapara Branch must be submitted along with the quotations. The tenders/quotations will be received up to 5:00 pm of 7<sup>th</sup> March, 2022. The undersigned reserves the right to accept or reject any or all the quotations without assigning any reason thereof.



**Director of Research (Vety) Assam  
AAU, Khanapara-22**

Memo No. 99/ 250 / DRV/ 2021-22/

**7130-06**

/ Dtd. **19.02.2022**

**Copy for information and necessary action to**

1. The Comptroller, Assam Agricultural University, Jorhat-13
2. Dr. S. K. Laskar, Professor & Head cum PI, AICRP on PHET, Khanapara Centre, Dept. of LPT, CVSc, AAU, Khanapara, Guwahati 781 022
3. The Coordinator, BIF, AAU, Khanapara, Guwahati-22 with a request to upload the advertisement in the website [www.vetbifg.ac.in](http://www.vetbifg.ac.in)
4. Notice Board Dean CVSc/DR (Vety)/DEE/DPGS, College of Veterinary Science.
5. Office Copy



**Director of Research (Vety) Assam  
AAU, Khanapara-22**

## TERMS AND CONDITIONS

1. All Quotations should mention in the cover of the Envelope distinctly the Name of the Item, Item No., NIQ Ref. No., Bidder's Name & Address, Contact No. etc. as shown below:-

<p><b>QUOTATION FOR SUPPLY OF-----</b></p> <p style="text-align: center;"><b>DEPARTMENT OF LIVESTOCK PRODUCTS TECHNOLOGY, CVSc., AAU, KHANAPARA, GUWAHATI</b></p> <p><b>NIQ REF NO.....Dtd.....</b></p> <p><b>LAST DATE FOR SUBMISSION.....</b></p> <p><b>To</b> <b>The Professor &amp; Head cum PI</b> <b>Department of Livestock Products Technology</b> <b>College of Veterinary Science</b> <b>Assam Agricultural University</b> <b>Khanapara, Guwahati- 781022</b> <b>Assam, India</b> <b>Telefax: +91-361-2364941/ 9101565198</b></p> <p><b>From: M/s _____</b> <b>Contact No.: _____</b> <b>Email ID: _____</b></p>
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2. The quotation fees of Rs.300/- (Rupees Three hundred only) in favor of DIRECTOR OF RESEARCH VETY is not refundable. Those who will submit the quotation by downloading the tender documents, they must have to submit the quotation fee in the form of IPO/DD along with the quotation without which quotation will be rejected.
3. The bidder shall enclose the earnest money 4% for items of Rs. 10,00,001 and above, 3% for items of Rs. 5,00,001 to Rs. 10,00,000 and 2% for items of up to Rs. 5,00,000 of the quoted price in the shape of DD drawn in favor of the DIRECTOR OF RESEARCH VETY, payable at SBI, Khanapara Branch. The bids that are not accompanied by the aforesaid bid security will not be accepted. The details of bid security must be provided. The bid security of the unsuccessful bidders will be released after issuing supply to the successful bidder and the bid security of the successful bidder will be released after execution of the order.
4. The bidder should provide separate EMD against each item in a separate seal enveloped.

5. Quoted price: To facilitate format evaluation, the bidder shall quote the price of items separately along with relevant papers for supporting the quoted price such as catalogue, dealership certificate and Co's printed price list, user list etc. failing which the bid shall be treated as non-responsive at the discretion of the purchaser.
6. The bid submitted by the bidder shall remain valid for a period of 90 (ninety) days. Bid not conforming to this provision shall be treated as non-responsive.
7. To facilitate prompt evaluation, the bidder must positively submit Double Bid (Technical bid and price bid separately) for each item for verification and evaluation. If the bidder fails to qualify the technical part, the bid would automatically get cancelled for the same prior to opening of the price bid.
8. **Quotation must also be submitted in a softcopy in CD (to support in Microsoft words only)** in the following format failing which the bid treated as non-responsive, at the discretions of the purchaser. In case of any optional items, pictures should be shown separately. Any discrepancies in the softcopy will be the responsibility of the quotationers.

#### Format

Name of Item	Brief Specification	Unit Price	GST/Freight Charge if any(FOR Khanapara)/	Total
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9. The rate shall be quoted for all duties, taxes and other levies payable by the bidder shall be included in the item rate. GST should be quoted separately (GST No. must be furnished).
10. There should not be any overwriting. Corrections, if any, should be made with dated initial of bidder. Bidder shall submit quotation separately in each item.
11. Rates should be quoted clearly both in words and figures separately for each item without which the quotation shall stand rejected.
12. The price quoted shall be fixed and not subject to adjustment/variation during the performance of the contract.
13. The warranty of the items shall be as per the prevailing warranty policy/certificate of manufacturer (where necessary) for the items and warranty period shall not be less than 6 (six) months from the date of commissioning of items at site.
14. The bidder shall furnish the warranty for all the items at the time of delivery and commissioning. The purchaser shall reject the items not enclosed by warranty certificate from their manufacturer. The warranty certificate should be duly signed and sealed.
15. Bidders must supply the items at their own cost. All machineries/equipments/kits are to be supplied FOR destination. Delivery of goods shall have to be completed within 30(thirty) days from the date of issuing supply order.
16. Installation and commissioning charges, if any, inclusive of expenses of foundation work etc. are to be mentioned separately against each machine. In case of no mention, the same will be considered as inclusive of installation cost when ever applicable.

17. The machineries are to be supplied ready to operate, complete with motor, starter and any necessary gadgets including catalogues, troubleshooting manual etc. without which the same will be considered as in complete supply.
18. List of spare parts with current price to be required during operation of the machines and addresses of the source of spare parts availability including contact no., e-mail etc. are to be provided in a separate sheet.
19. Price of one set of critical wearable spares that would hamper the working of the machineries/equipments should be mentioned separately against each machine.
20. The supplier shall provide free maintenance services during the period of warranty. Any repair and maintenance including providing of spare parts (covered by manufacturer's warranty certificate) during the warranty period shall be bidder's responsibility.
21. Detailed specification with make, model, size, and code no., catalogue, and name of manufacturer should be furnished. ISO certificate must be furnished for the offer make where applicable.
22. Copies of SSI registration nor such documents may be produced with quotation.
23. Attested copies of dealership certificate and Co's printed price list must be enclosed with the quotation.
24. Up-to-date sale Tax clearance certificate and Income Tax return of last two years duly attested must be submitted along with the quotation. PAN No. must be furnished.
25. All payment shall be made preferably in Indian Rupees only.
26. Where ever the laws and regulations require, deduction of taxes at source of payment, the purchaser shall effect such deduction from the payment due the supplier, the remittance of amounts so deducted and insurance certificate for such deduction shall be made by the purchaser as per the laws and regulation in force.
27. Every page of the bidding documents purchased from the purchaser are to be signed by the bidder including their acceptance of terms and conditions and returned with their quotation.
28. The undersigned reserves the right to accept or reject any quotation and to cancel the instant bidding process and reject all quotation at any time prior to award of contract, without there by incurring any obligation to the affected bidder so grounds for the purchaser action.
29. The bidder must mention their bank details along with the quotation.

ANNEXURE –I  
Format for EMD Details

Sl. No	Sl. No of the item (as per bid document)	Name of the item quoted	Basic price of the item (excluding taxes and transportation charges)	Price in Indian rupee ( for imported items at the prevailing rate of exchange)	Amount of EMD (4% for items of Rs. 10,00,001 and above, 3% for items of Rs. 5,00,001 to Rs. 10,00,000 and 2% for items of uptoRs. 5,00,000)	Details of EMD submitted including amount and validity

**Annexure-II**  
**FORMAT FOR COMPLIANCE STATEMENT**

Sl No	Name of the Item as per Bid Document	Make: Model:	
Detailed Specification:			
Sl No.	Specification Asked for	Specification offered*	Complied (Yes/No)

\*The Specification offered must be verifiable from the data sheet (both softcopy and hardcopy) from the OEM, provided by the vendor as well as the official website of the OEM.

**FORMAT FOR QUOTATION**  
(Separate Quotation for individual items to be submitted)

Sl. No.	Name of the item (s)	Brief Specification	Unit price	% of GST / Freight charge if any (FOR Khanapara)	Total amount

We agree to supply the above items in accordance with the technical specification mentioned. We also confirm that normal commercial warranty / guarantee of.....months shall apply to the offered goods.

Quotationers Name:

Signature

Date: Seal

## Detail Desired Specifications of the Equipments

Sl. No.	Name of the Item	Desired Specifications
1.	<b>Laptop Computer</b>	Intel i7 processor, 11 <sup>th</sup> Gen, FHD Integrated Graphics, 8 GB RAM, 512 SSD, Windows 10 + MS Office, FHD display, wireless connectivity, network interface, Ports: USB, HDMI, RJ-45 ports, headphone, microphone; 40-45 Wh lithium ion battery, integrated webcam with speakers, with 3 years warranty and carry case. <b>Price should be FOR destination.</b>
2.	<b>Air Conditioner (2 Ton)</b>	Split type, 220-240 V, Cooling Capacity: 3-8 Kw, 5* Energy saver rating with minimum 1 year warranty. <b>Price should be FOR destination.</b>
3.	<b>Air Conditioner (1.5 Ton)</b>	Split type, 220-240 V, Cooling Capacity: 3-8 Kw, 5* Energy saver rating with minimum 1 year warranty. <b>Price should be FOR destination.</b>
4.	<b>Butchering Knife Set</b>	A set of knives comprising of slicing, deboning, skinning and butchering knife along with cleaver, chopper, sharpening rod, sharpening hone. Material should be non-toxic, food-grade with suitable hand grip. <b>Price should be FOR destination.</b>
5.	<b>Plastic Tray / Box Sealing Machine</b>	Should be suitable for packaging of meat chunk and meat products, Tray capacity: 250g /500g/ 1.00 kg, flexibility for sealing different size tray/ box, Operating voltage: 220V 50Hz, Power: 400 to 1000 W, Sealing capacity: 250 to 500 box/ hour with minimum 1 year warranty. <b>Price should be FOR destination.</b>
6.	<b>Portable Welding Machine</b>	Single phase 220 V AC, 50 Hz, 29 Amps, fitted with regulator(s), digital display, body made of steel frame and plastic handle, total weight: less than 5.0 kg. with Welding Masks & Electrode Cleaning Brush, Warranty: 2 years. <b>Price should be FOR destination.</b>
7.	<b>Hand Drilling Tool Kit</b>	300 to 550W <b>Impact Drill</b> , 250 to 270 watts and torque 1.5 Nm, Voltage: 220 V, Dual mode: drilling/impact drilling, speed controller, suitable for concrete, wood, steel etc. <b>along with drill bits (various sizes), allen keys (various sizes), wrenches, hammer, plier etc.</b> Warranty: 2 years <b>Price should be FOR destination.</b>



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